

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, May 6, 2025, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Kevin Siebrecht, and Suzanne Smith. Chairman Brian Johnson opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Smith, seconded by Knox, to adopt the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Smith, seconded by Siebrecht, to approve the minutes of the April 22, 2025 Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- Notice and Admission of Service of Summons, Complaint, Notice of Lis Pendens and Notice of No Personal Claim; CU Mortgage Direct, LLC, Plaintiff

Chairman signed notice and admission of service of summons.

**PUBLIC COMMENT**

Sandy Jungwirth, resident, followed up on ordinances previously discussed.

**SHERIFF**

Brett Christman, Chief Deputy Sheriff, reported two new hires and gave an update on employee training.

**PERSONNEL**

Motion was made by Knox, seconded by Smith, to approve the new hires of: Robert Coltharp, E911 Dispatcher, effective 5/5/2025 at \$23.79/hr.; and Justin McDaniel, E911 Dispatcher, effective 5/11/2025 at \$23.79/hr. All members voted aye. Motion carried.

**SURPLUS**

Motion was made by Siebrecht, seconded by Knox, to surplus to junk the following State's Attorney inventory: Keyboards: HP – 2; Dell – 1; Compaq – 1; Phones: RCA – 2; AT&T – 2; AT&T Answering Machine; computer speakers; 2 Surge Protectors; Zip Drive; Printers, HP Laser Jet 1100 – USPD046614; HP Laser Jet P2055dn – CNB9N54077; Computer Workstations, HP EliteDesk – 2UA7392KVD; Compaq Desk Pro – U051FR3ZA460; HP Compaq – USV346009X; HP – MXL402198Y; Dell – CNOW5171708214BCBO3Y; Monitors, Dell – CN02Y315716184AHAE7W; HP – CNC74914YO; HP – CN43480K7C. All members voted aye. Motion carried.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, requested an executive session to discuss personnel.

**EXECUTIVE SESSION/ PERSONNEL**

At 8:46 AM a motion was made by Smith, seconded by Knox, to go into executive session to discuss personnel. All members voted aye. Motion carried. Chairman Johnson declared the board out of executive session at 8:49 AM with the following action taken: Motion was made by Siebrecht, seconded by Knox, to accept the resignation of Jannelle Cowles-Nelson, States Attorney Secretary, effective 5/23/2025 and to advertise the position. All members voted aye. Motion carried.

**PHONE SYSTEM**

Theresa Hodges, Auditor, filed quotes from NVC and Midco for an updated phone system in the courthouse. Additional information on potential costs outside of the quotes provided will be gathered and reported at the next meeting.

**EMERGENCY MANAGER/ FIRE DANGER EMERGENCY**

Andrew Rindelaub, Emergency Manager, discussed the current fire danger emergency declaration and burn ban. The burn ban will remain in place due to forecasted weather and will be reviewed again at the 5/20/25 meeting.

**PERSONNEL**

Motion was made by Siebrecht, seconded by Knox, to accept the resignation of Yvette Albrecht, Planning & Zoning Administrator, effective 5/23/2025. All members voted aye. Motion carried.

Exit Siebrecht at 9:23 AM

**BUDGET**

Hodges, Auditor, reported the 2026 budget requests have been distributed to departments, with the budget to be presented to the Board in June.

**PLANNING & ZONING BOARD**

At 9:40 AM a motion was made by Smith, seconded by Knox, to recess as a Board of Commissioners and convene as the Planning & Zoning Board at 10:00 AM. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:17 AM after having adjourned as the Planning & Zoning Board.

**TAX DEED/SURPLUS**

Motion was made by Smith, seconded by Knox, to surplus a property acquired by tax deed and described as Lot 2, Parrish’s Subdivision of Lot 28 of First Addition to Parrish’s Beach, Cottonwood Lake, Spink County, SD, and to appraise the described property under \$2,500.00 and approve a private sale of the property.

Motion was made by Smith, seconded by Knox, to sell the surplus property described as Lot 2, Parrish’s Subdivision of Lot 28 of First Addition to Parrish’s Beach, Cottonwood Lake, Spink County, SD, for \$500.00 to Karen M. and Robert W. Stephenson. All members voted aye. Motion carried.

**EXPENSE REQUESTS**

Motion was made by Smith, seconded by Knox, to approve the following expense requests:

- Tracey Millar, Director of Equalization, Sally Schwab and Denise Fliehe, Assessors, SDAAO Conference, Mitchell, SD;

All members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by Smith, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

APRIL PAYROLL		TREASURER	
Commissioners	6444.99	CONNECTING POINT	120.75
Auditor	20456.40	QUILL	114.92
Treasurer	19373.12		
States Attorney	12663.82	STATES ATTORNEY	
Government Building	6041.48	CONNECTING POINT	42.50
Director of Equalization	24855.69		
Register of Deeds	7329.74	CT APPT ATTY & CLERP	
Veterans Service	2361.83	CHRISTOPHER DOHRER	1809.00
Sheriff	77113.05	KRISTEN KOCHERIAN	1500.45
Jail	2808.89		
Coroner	1466.57	GOVERNMENT BUILDINGS	
Welfare Director	687.54	CLAUSEN SANITATION INC.	351.00
WIC	6779.52	CONNECTING POINT	42.50
Extension	245.83		
Weed & Pest Control	633.44	DIRECTOR EQUALIZ.	
Planning & Zoning	6335.01	AMERICAN SOLUTIONS FOR	365.42
Highway	91861.25	CONNECTING POINT	441.83
E-911	21587.74	SDAAO	750.00
Emergency Management	6945.94	WELLS FARGO REMITTANCE CENTER	141.20
24/7 Sobriety	431.60		
Heartland State Bank-ACH FEE	40.00	REGISTER OF DEEDS	
		CONNECTING POINT	118.50
COMMISSIONERS			
RICHARDSON, WYLY, WISE, SAUCK	4868.03	VETERANS SERVICE	
SD PUBLIC ASSURANCE ALLIANCE	530.00	AT & T MOBILITY	43.06
WELLS FARGO REMITTANCE CENTER	32.97	CONNECTING POINT	40.25
AUDITOR		SHERIFF	
AMERICAN SOLUTIONS FOR	143.00	CHUCK'S BODY SHOP LLC	199.20
CONNECTING POINT	82.75	CONNECTING POINT	1112.98
WELLS FARGO REMITTANCE CENTER	130.57	AUTO VALUE REDFIELD	6.58
		MIDCONTINENT COMMUNICATIONS	130.39

WELLS FARGO REMITTANCE CENTER	483.28	CONNECTING POINT	700.84
JAIL		RD & BRG - ADMIN	
BRETT CHRISTMAN	19.79	AGTEGRA COOPERATIVE	391.36
CARE OF POOR		AT & T MOBILITY	126.96
CONNECTING POINT	40.25	BRENTFORD CITY	20.00
MENTAL ILLNESS BOARD		CHUCK'S BODY SHOP LLC	368.66
DEN HERDER, HOVDEN & BARRETT	193.23	CLAUSEN SANITATION INC.	286.00
FOX LAW FIRM, PLLC	108.75	CONNECTING POINT	161.00
MARK KATTERHAGEN	20.00	DIESEL MACHINERY, INC.	94.58
KENNEDY PIER LOFTUS REYNOLDS	228.00	AUTO VALUE REDFIELD	929.24
VAL LARSON	20.00	JESSEN HEATING, REFRIGERATION	933.77
LUCY LEWNO	62.73	JOHNSON OIL COMPANY, INC.	11562.00
COUNTY FAIR		MENARDS	93.98
CLAUSEN SANITATION INC.	103.00	MIDCONTINENT COMMUNICATIONS	132.12
JESSEN HEATING, REFRIGERATION	2376.86	ODLAND GRAVEL, LLC	249.68
WELLS FARGO REMITTANCE CENTER	106.48	POWER PLAN (RDO)	903.84
EXTENSION		SD DEPT OF TRANSPORTATION	19074.80
AT & T MOBILITY	40.04	TRANSOURCE TRUCK & EQP, INC	1273.64
CONNECTING POINT	78.25	TRUE NORTH STEEL	7176.00
QUILL	28.03	WELLS FARGO REMITTANCE CENTER	485.53
WEED CONTROL		E-911	
CONNECTING POINT	40.25	VENTURE COMMUNICATIONS COOP	164.78
PLANNING BOARD		WELLS FARGO REMITTANCE CENTER	466.63
		EMERGENCY MANAGEMENT	
		AT & T MOBILITY	65.67
		CONNECTING POINT	42.50

REPORTS

- April 2025 Register of Deeds Statement of Fees Collected: \$10,183.00
- April 2025 Comp & OT Report
- March 2025 Report of Payments Received for CAA Liens: \$3,019.19
- April 22, 2025 Quotes on 4700 gallons of diesel fuel delivered
- May 2025 Quotes on Diesel Fuel & Ethanol/Gas
- April 2025 Highway Superintendent Report of Collections Made:
 

Road & Bridge Fund	\$175.00
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- Auditor’s Account with the County Treasurer – 4/30/25
 

Checking Accounts	\$7,757,999.36
Savings Accounts	904,384.71
Certificates of Deposits	3,830,000.00
Cash Change Accounts	100.00
Cash & Cash Items	<u>767,340.41</u>
Total	\$13,259,824.48

Chairman Johnson declared the meeting adjourned at 10:23 AM until 8:30 AM, Tuesday, May 20, 2025.

Brian Johnson, Chairman  
Spink County Board of Commissioners

ATTEST:  
Theresa Hodges, Auditor  
Spink County, South Dakota

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