

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, April 8, 2025, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Kevin Siebrecht, and Suzanne Smith. Chairman Brian Johnson opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Smith, seconded by Knox, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Siebrecht, seconded by Knox, to approve the minutes of the March 18, 2025 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Brown County Zoning Office Re: Variance Petition and Rezone Application SW ¼ 33-121N-61W
- Grow Spink Quarterly Newsletter
- Grow SD 2026 Budget

PUBLIC COMMENT

No one present.

SHERIFF

Brett Christman, Chief Deputy Sheriff, reported Spink County's application for the JAG grant for dispatch counsels was not awarded and reviewed updated licensing fees received from SD Department of Public Safety. Christman also reported an employee termination, requested a personnel pay step increase and approval to apply for a grant.

GRANT APPLICATION

Motion was made by Smith, seconded by Siebrecht, to approve applying for the Highway Safety Speed Overtime grant, for the purchase of two radars plus speed enforcement overtime, with the equipment being an 80/20 match and the overtime being fully reimbursed. All members voted aye. Motion carried.

PERSONNEL

Motion was made by Smith, seconded by Knox, to approve the pay step increase for Jessica Jolly, E911 Dispatcher, to dispatcher 18 months at \$25.44/hr., effective 4/16/25. All members voted aye. Motion carried. Motion was made by Knox, seconded by Siebrecht, to approve the termination of Colette Habbena, E911 Dispatcher, effective 3/18/25. All members voted aye. Motion carried.

EMERGENCY MANAGER

Andrew Rindelaub, Emergency Manager, reviewed South Dakota Office of Emergency Management implementing an additional 35% cut to county LEMPG funding for Emergency Management salary and benefits reimbursement.

FIRE DANGER EMERGENCY

The current fire danger emergency declaration and burn ban were discussed. The burn ban will remain in place due to forecasted weather and will be reviewed again at the 4/22/25 meeting.

FAIR

Kim McGraw, 4-H Educator, and Jim Ellenson, Fair Board member, filed quotes for electrical work to install ceiling fans and update lighting wiring.

QUOTE

Motion was made by Smith, seconded by Knox, to approve the quotes from Jessen Heating, Refrigeration & Electric in the amount of \$1,836.41 for installation of 4 ceiling fans and \$540.45 to isolate two rows of lighting . All members voted aye. Motion carried.

CHAMBER OF COMMERCE

Kim Leonhardt, Redfield Area Chamber of Commerce Director, filed information on updating the two digital signs in the City of Redfield, the cost of the project is \$55,000 and a request of \$5,000 from the County was made. No action was taken.

TREASURER

Amy Michlitsch, Treasurer, requested a personnel pay step increase, gave an update on the new motor vehicle system, and reported the state office would be closed Friday, April 18th and Monday, April 21st in observance of

Good Friday and Easter Monday, and the Treasurer's Office would not have support of the new system on those days.

PERSONNEL

Motion was made by Albrecht, seconded by Siebrecht, to approve the pay step increase for Shawnmarie Lewis, Deputy Treasurer, to beginning Deputy at \$24.73/hr., effective 4/8/25. All members voted aye. Motion carried.

Motion was made by Albrecht, seconded by Smith, to grant the same leave as given by the State of South Dakota to employees and to close Spink County offices all day on Friday, April 18th and Monday, April 21st, 2025, with the following policy: each full-time employee will be compensated for eight hours regular pay on April 18th and eight hours regular pay on April 21st. If an employee is required to work a full shift, eight hours will be added to their vacation record for April 18th and/or eight hours will be added to their vacation record for April 21st – under no circumstances will premium pay be paid for those hours. All members voted aye. Motion carried.

PHONE SYSTEM

Theresa Hodges, Auditor, discussed recent issues and loss of some functionality of the phone system a majority of the courthouse offices utilize, and that requests for quotes for an updated system have been made to two providers.

PERMIT TO LAND AIRCRAFT

Motion was made by Albrecht, seconded by Siebrecht, to approve Dakota Air Spray's Permit to Land Aircraft on Spink County Highways for 2025. All members present voted aye. Motion carried.

PLANNING & ZONING BOARD

At 9:58 AM a motion was made by Smith, seconded by Knox, to recess as a Board of Commissioners and convene as the Planning & Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:13 AM after having adjourned as the Planning & Zoning Board.

DIRECTOR OF EQUALIZATION

The Commissioners met with Tracey Millar, Director of Equalization, to hold their annual conference with the Director, SDCL 10-3-14, and stated they are satisfied with her job performance.

EQUALIZATION

At 10:17 AM a motion was made by Smith, seconded by Knox, to recess as a Board of County Commissioners and convene as a Spink County Board of Equalization. All members voted aye. Motion carried.

Those present for Equalization included the Board, Tracey Millar, Director of Equalization, Theresa Hodges, Auditor, and appellants: Diane Tipton, Peterson Bahde-Coleman board member, Dan Appel, Hugh and Cari Mack, and Sheila Muellenberg. County Board of Equalization member oaths were signed. All appellants present, spoke on behalf of their appeals.

2025 County Board Appeals

Motion was made by Smith, seconded by Knox, to take the Director of Equalization's recommendation on the presented appeal for Lots 15-17, Block 5, Original, Redfield City, and set the valuation at \$1,063,863. All members voted aye. Motion carried.

Motion was made by Siebrecht, seconded by Albrecht, to set the valuation on the presented appeal for Lot 1 Lutter Addition, Redfield City, at \$283,575. All members voted aye. Motion carried.

Motion was made by Albrecht, seconded by Knox, to set the valuation on the presented appeal for : Lot 3, Mack's Outlots in NW¼ 15-116-64, at \$608,190. All members voted aye. Motion carried.

Motion was made by Knox, seconded by Smith, to set the valuation on the presented appeal for: Lot 2, Muellenberg Addition in NW¼ 9-115-65, at \$11,100. All members voted aye. Motion carried.

Motion was made by Knox, seconded by Albrecht, to change the classification of Lot 1 & N 10' of Lot 2 except S 50'x9' of Lot 1 & N 50'x10' of Lot 2, Block 2, Redfield Town Lot, Redfield City, to owner occupied. All members voted aye. Motion carried.

SENIOR FREEZE

There were 37 Senior Freeze applications for 2025.

VETERAN EXEMPTIONS

There were 17 Veteran Exemption applications, with all approved for 2025.

OWNER OCCUPIED ADDITIONS AND DELETIONS

Filed was the Owner-Occupied list of 22 additions and 25 removals for payable 2026. The list is available in the Director of Equalization Office.

RENEWABLE RESOURCES REDUCTIONS

There are currently 11 parcels receiving renewable resources reductions: Clark Colony structures “V” “W” “X”, NE ¼ less 2 acres 12-115-60; Hillside Colony Duplexes “S” “T” “U” “V”, SE1/4 less 2 acres 28-115-60; Camrose Colony Laundry/Meeting Room, Camrose Colony Multiple Residents C, NW ¼ 19-117-61; Dalton & Alexandra Tschetter, SW ¼ less lot H-1(LS-home); Miles E & Grace N Mendel, Mendel Addition Lot 2 in NE ¼ 12-115-61.

FLOODED LAND APPLICATIONS

There were 23 flooded land applications approved.

TAX EXEMPT LIST

The tax-exempt list was filed with 141 parcels.

Motion was made by Knox, seconded by Siebrecht, to approve the above Senior Freezes, Veteran Exemptions Owner Occupied additions and deletions, Renewable Resources reductions, Flooded Land applications and tax-exempt list. All members voted aye. Motion carried.

At 12:04 PM motion was made by Smith, seconded by Albrecht, to adjourn as the Spink County Board of Equalization until April 22, 2025 and reconvene as a Spink County Board of County Commissioners.

PUC DOCKET

SD PUC Docket HP 24-001, a SD PUC meeting is scheduled for 4/10/25 where Spink County Commission’s Motion for Attorney’s Fees will be heard.

AMBULANCE

Motion was made by Knox, seconded by Smith, to issue payment in the amount of \$63,050, the current balance of assigned monies for ambulance purchases, to Community Memorial Hospital for Spink County’s portion of the purchase of a new ambulance for Spink County Ambulance. All members voted aye. Motion carried.

PERSONNEL POLICY

Updates will be presented at the 4/22/25 meeting.

SURPLUS

Motion was made by Smith, seconded by Siebrecht, to surplus the following Highway and Sheriff Department inventory and to sell items on an online auction: 2007 Chevy Silverado 1500 VIN 1GCEK19097Z602037; 1992 Dodge D350 + Hyd VIN 1B7MM3654NS648995; 1992 Ford Truck VIN 1FDNK74PXNVA29382; 1988 Raven 700 Spray System; 2002 Chevy 4x4 Pickup VIN 1GCHK24U02Z304837; Oil Bank Barrels & Stand; 2012 Dodge Charger VIN 2C3CDXAT2CH304969; 2008 Ford Crown Victoria VIN 2FAFP71V08X116469; 2009 Ford Crown Victoria VIN 2FAHP71VX9X142488; and to surplus, declare junk and to destroy: Dewalt Flashlight; HP Officejet 8500; HP Color LaserJet Pro 500 M570DN; HP 6000 Pro Computer; Elitedesk Computer; and to transfer a 2007 Chevy Silverado 1500 VIN 1GCEK19Z47Z102625 from Emergency Management inventory to Highway Department inventory. All members voted aye. Motion carried.

EXPENSE REQUESTS

Motion was made by Knox, seconded by Smith, to approve the following expense requests:

- Amy Michlitsch, Treasurer, Sonja Muellenberg, Register of Deeds, Theresa Hodges, Auditor, SDACO Spring Workshop, Pierre, SD;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Albrecht, seconded by Siebrecht, to approve the following claims and reports. All members voted aye. Motion carried.

MARCH PAYROLL		Director of Equalization	22393.39
Commissioners	6759.99	Register of Deeds	7239.05
Auditor	19057.88	Veterans Service	1926.01
Treasurer	18003.37	Sheriff	69431.21
States Attorney	12391.38	Jail	2502.81
Government Building	5382.92	Coroner	2556.74

Welfare Director	703.68		
WIC	6252.49	INFO TECHNOLOGY	
Extension	301.33	CONNECTING POINT	1321.18
Weed & Pest Control	504.07		
Planning & Zoning	5639.10	SHERIFF	
Highway	100446.09	APPEL OIL COMPANY	2793.54
E-911	21948.45	CHUCK'S BODY SHOP LLC	821.52
Emergency Management	6699.68	CONNECTING POINT	2531.81
24/7 Sobriety	673.77	GRAHAM TIRE	292.00
Heartland State Bank-ACH FEE	40.00	AUTO VALUE REDFIELD	43.98
COMMISSIONERS		KROHMER PLUMBING	1996.81
SD PUBLIC ASSURANCE ALLIANCE	6819.43	MIDCONTINENT COMMUNICATIONS	130.39
		MIDWESTERN MECHANICAL INC	1110.69
JUDICIAL SYSTEMS		REDFIELD ACE HARDWARE	202.89
SHELLY BINGER	33.40	REDFIELD CITY	102.00
JACOB MILLER	33.40	SD DEPARTMENT OF PUBLIC SAFETY	2340.00
MANDY MILLER	33.40	SD PUBLIC ASSURANCE ALLIANCE	29018.98
DAMON ROSS	115.81	SD SECRETARY OF STATE	30.00
		TERRY JANDEL	326.99
AUDITOR		WELLS FARGO REMITTANCE CENTER	193.63
AMERICAN SOLUTIONS FOR	141.56		
CONNECTING POINT	165.50	JAIL	
MIDSTATES GROUP	1110.00	HURON REGIONAL MEDICAL CENTER	764.48
QUILL	189.21	SD PUBLIC ASSURANCE ALLIANCE	461.32
TREASURER		CARE OF POOR	
CONNECTING POINT	241.50	CONNECTING POINT	80.50
STATES ATTORNEY		COUNTY NURSE	
CONNECTING POINT	138.00	SD PUBLIC ASSURANCE ALLIANCE	247.26
TONYA DORRIS	80.00		
SD DEPARTMENT OF HEALTH	280.00	AMBULANCE	
SD PUBLIC ASSURANCE ALLIANCE	634.89	COMMUNITY MEMORIAL HOSPITAL	63050.00
CT APPT ATTY & CLERP		MENTALLY HANDICAPPED	
KRISTEN KOCHERIAN	3777.97	LINCOLN COUNTY AUDITOR	1076.68
		DEAN SCHAEFER COURT REPORTING	66.00
GOVERNMENT BUILDINGS		MENTAL ILLNESS BOARD	
COLE PAPERS, INC.	623.64	KRISTEN KOCHERIAN	180.00
CONNECTING POINT	85.00		
NORTHWESTERN ENERGY	3990.30	COUNTY FAIR	
REDFIELD ACE HARDWARE	56.95	NORTHWESTERN ENERGY	356.19
REDFIELD CITY	182.50	REDFIELD CITY	38.75
SD PUBLIC ASSURANCE ALLIANCE	38972.47	SD PUBLIC ASSURANCE ALLIANCE	1782.96
DIRECTOR EQUALIZ.		EXTENSION	
AMERICAN SOLUTIONS FOR	82.00	AT & T MOBILITY	40.04
APPEL OIL COMPANY	32.72	CONNECTING POINT	156.50
CONNECTING POINT	3741.16	SD PUBLIC ASSURANCE ALLIANCE	329.67
SD PUBLIC ASSURANCE ALLIANCE	1303.55	WELLS FARGO REMITTANCE CENTER	953.23
WELLS FARGO REMITTANCE CENTER	480.15		
REGISTER OF DEEDS		WEED CONTROL	
AMERICAN SOLUTIONS FOR	68.90	CONNECTING POINT	80.50
CONNECTING POINT	2500.50	SD PUBLIC ASSURANCE ALLIANCE	1871.55
SD PUBLIC ASSURANCE ALLIANCE	433.16		
		PLANNING BOARD	
VETERANS SERVICE		CONNECTING POINT	80.50
AT & T MOBILITY	43.06	SD PUBLIC ASSURANCE ALLIANCE	277.98
CONNECTING POINT	80.50		
SD PUBLIC ASSURANCE ALLIANCE	127.48	RD & BRG - ADMIN	

AGTEGRA COOPERATIVE	2623.17	THE LODGE AT DEADWOOD	210.00
APPEL OIL COMPANY	9525.50	THE SHOP	47.06
AT & T MOBILITY	126.95	THEE GLASS DOKTOR LLC	217.50
BURDICK BROS. MACHINE & REPAIR	6.29	WELLS FARGO REMITTANCE CENTER	466.00
BUTLER MACHINERY CO.	21570.00		
CONNECTING POINT	322.00	E-911	
DAKOTA FLUID POWER INC	499.52	SD PUBLIC ASSURANCE ALLIANCE	1382.16
DOLAND CITY FINANCE OFFICE	64.07	VENTURE COMMUNICATIONS COOP	164.78
AUTO VALUE REDFIELD	460.75		
MENARDS	172.93	EMERGENCY MANAGEMENT	
MIDCONTINENT COMMUNICATIONS	130.91	A & B BUSINESS SOLUTIONS, INC	53.78
NORTHWESTERN ENERGY	1817.50	APPEL OIL COMPANY	37.81
POWER PLAN (RDO)	1553.74	AT & T MOBILITY	65.67
SBS LUMBER & HARDWARE	49.82	CONNECTING POINT	85.00
REDFIELD ACE HARDWARE	4.99	MIDSTATES GROUP	111.35
REDFIELD CITY	102.00	QUILL	59.99
ROAD GROOM MANUFACTURING	17500.00	SD PUBLIC ASSURANCE ALLIANCE	2022.14
RUNNINGS	25.96		
SD PUBLIC ASSURANCE ALLIANCE	56788.06	REGISTER OF DEEDS	
SD DEPT OF TRANSPORTATION	38806.42	CONNECTING POINT	1404.00

REPORTS

- March 2025 Register of Deeds Statement of Fees Collected: \$18,776.00
- March 2025 Comp & OT Report
- March 2025 Report of Payments Received for Welfare Liens: \$0.00
- April 2025 Quotes on Diesel Fuel & Ethanol/Gas
- March 2025 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$650.00
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- Auditor’s Account with the County Treasurer – 3/31/25

Checking Accounts	\$4,023,331.77
Savings Accounts	898,610.05
Certificates of Deposits	3,830,000.00
Cash Change Accounts	100.00
Cash & Cash Items	<u>204,879.12</u>
Total	\$ 8,956,920.94

Chairman Johnson declared the meeting adjourned at 12:21 PM until 8:30 AM, Tuesday, April 22, 2025.

Brian Johnson, Chairman
 Spink County Board of Commissioners

ATTEST:
 Theresa Hodges, Auditor
 Spink County, South Dakota

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