

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, February 18, 2025, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Kevin Siebrecht, and Suzanne Smith. Chairman Brian Johnson opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Smith, seconded by Albrecht, to adopt the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Siebrecht, seconded by Knox, to approve the minutes of the February 4, 2025 Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- SD DANR Re: Glendale Hutterian Brethren, Inc. – Proposed Mortality Composting Structure Plans and Specifications and State General Permit Application Review

**PUBLIC COMMENT**

No one present took the floor.

**SUPPORTED ENTITIES**

Financial statements from the following supported entities were filed: NESDCAP dba GROW South Dakota, Area IV Nutrition, Family Crisis Center Inc., Grow Spink, Spink County Historical Society, Spink County Ambulance, Spink County Conservation District, Spink County Transit, Senior Citizen Council, and Conde Ambulance.

**PERSONNEL**

Motion was made by Albrecht, seconded by Siebrecht, to approve the pay step increase for Shawnmarie Lewis, Treasurer Clerk, to Clerk-6 months at \$24.33/hr. effective 2/12/25. All members voted aye. Motion carried.

**FEES**

Motion was made by Knox, seconded by Smith, to set the copy fee for Spink County Abstract & Title to a flat monthly fee of \$150 for copies plus \$0.30 per page any additional or duplicate copies effective 3/1/25. All members voted aye. Motion carried.

**STATES ATTORNEY/EXECUTIVE SESSION**

At 8:39 AM a motion was made by Smith, seconded by Siebrecht, to go into executive session to discuss litigation. All members voted aye. Motion carried. Also present were Vic Fischbach, States Attorney, and Tracey Millar, Director of Equalization. Chairman Johnson declared the board out of executive session at 8:55 AM with no action taken.

**SECOND READING OF ORDINANCES**

At 9:00 AM time given by public notice, the second reading of Ordinance Title 17.14 Flood Damage Prevention was conducted. No person or their representative testified for or against the ordinance. Motion was made by Smith, seconded by Siebrecht, to adopt the revisions to Ordinance Title 17.14 Flood Damage Prevention, as presented. All members voted aye. Motion carried.

**SHERIFF**

Jenna Appel, Sheriff, gave an update of activities, reported a new hire, and requested a personnel pay step increase for an employee.

**PERSONNEL**

Motion was made by Knox, seconded by Siebrecht, to approve the hire of Wyatt Anderson as a part-time Deputy Sheriff at \$27.58/hr. effective 2/26/25. All members voted aye. Motion carried.

Motion was made by Smith, seconded by Knox, to approve the pay step increase of Jerrin Wiman, Deputy Sheriff, to certified deputy over 1 year at \$29.03/hr. effective 3/1/25. All members voted aye. Motion carried.

**PERSONNEL**

Heather Jatton, Deputy Auditor, presented updates to the Safety Manual as recommended by the Safety Committee, along with a Passenger Waiver form. Motion was made by Knox, seconded by Smith to approve the Safety Manual as presented. Motion was made by Siebrecht, seconded by Knox, to approve the Passenger Waiver form as presented. All members voted aye. Motion carried.

DIRECTOR OF EQUALIZATION

Tracey Millar, Director of Equalization, requested an executive session to discuss personnel.

EXECUTIVE SESSION

At 9:25 AM a motion was made by Knox, seconded by Siebrecht, to go into executive session to discuss personnel. All members voted aye. Motion carried. Also present were Theresa Hodges, Auditor, and Tracey Millar, Director of Equalization. Chairman Johnson declared the board out of executive session at 9:57 AM with the following action taken: Motion was made by Knox, seconded by Smith, to authorize up to 20 hours of overtime in March for the Director of Equalization Office. All members voted aye. Motion carried.

PERSONNEL

Motion was made by Siebrecht, seconded by Knox, to approve the request for an employee to receive donated leave. All members voted aye. Motion carried.

ABATEMENT APPLICATION

Motion was made by Smith, seconded by Knox, to approve the Applications for Abatement of Property Taxes for the property described as: Block 1, Lots 1-5, Brainerd’s, Mellette City, abating: \$4362.98 of 2024 taxes pay 2025 due to owner occupied status and discretionary formula not being applied. All members voted aye. Motion carried.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities.

EXECUTIVE SESSION

At 10:25 AM a motion was made by Knox, seconded by Siebrecht, to go into executive session to discuss personnel. All members voted aye. Motion carried. Chairman Johnson declared the board out of executive session at 11:50 AM with no action taken.

EXPENSE REQUESTS

Motion was made by Smith, seconded by Knox, to approve the following expense requests:

- Jenna Appel, Sheriff, Threat Pattern Recognition Use of Force Instructor Training, Pierre, SD;
- Branden Roe, Deputy Sheriff, Field Officer Training, Yankton, SD;
- Proactive Patrol Tactics for Rural Areas, Lake Norden, SD;
- Christine Michlitsch, E911 Dispatcher, CTO Training Workshop, Pierre, SD;
- Christine Michlitsch, E911 Dispatcher, 911 Advanced Training, Pierre, SD;
- Amy Akin, Chief Dispatcher, 911 Advanced Training, Pierre, SD;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Smith, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS

THE REDFIELD PRESS	285.72	CT APPT ATTY & CLERP	
		COGLEY LAW OFFICE, PROF LLC	2161.00
JUDICIAL SYSTEMS		KRISTEN KOCHERIAN	2338.40
GRAND JURY	2142.19	SD COUNTIES	6025.00
AUDITOR		GOVERNMENT BUILDINGS	
A & B BUSINESS SOLUTIONS, INC	38.93	DAKOTA DATA SHRED	81.03
NORTHERN VALLEY COMMUNICATIONS	16.65	GARRATT CALLAHAN CO	368.84
PITNEY BOWES BANK INC	1500.00	NORTHERN VALLEY COMMUNICATIONS	5.55
		NORTHWESTERN ENERGY	4534.10
TREASURER		ODLAND GRAVEL, LLC	292.95
A & B BUSINESS SOLUTIONS, INC	82.30	REDFIELD ACE HARDWARE	183.72
NORTHERN VALLEY COMMUNICATIONS	16.65	REDFIELD CITY	182.50
PITNEY BOWES BANK INC	4000.00		
		DIRECTOR EQUALIZ.	
STATES ATTORNEY		A & B BUSINESS SOLUTIONS, INC	40.79
COMMUNITY MEMORIAL HOSPITAL	194.00	MCLEOD'S PRINTING & OFFICE SUP	300.00
CONNECTING POINT	1304.04	NORTHERN VALLEY COMMUNICATIONS	22.20
NORTHERN VALLEY COMMUNICATIONS	5.55	PITNEY BOWES BANK INC	2500.00
REDWOOD TOXICOLOGY, INC	103.39		
SD DEPARTMENT OF HEALTH	205.00	REGISTER OF DEEDS	

A & B BUSINESS SOLUTIONS, INC	74.59	COUNTY FAIR	
NORTHERN VALLEY COMMUNICATIONS	11.10	NORTHWESTERN ENERGY	549.96
PITNEY BOWES BANK INC	300.00	SBS LUMBER & HARDWARE	43.96
		REDFIELD CITY	538.75
VETERANS SERVICE			
NORTHERN VALLEY COMMUNICATIONS	5.55	EXTENSION	
		A & B BUSINESS SOLUTIONS, INC	83.81
INFO TECHNOLOGY		KIM MCGRAW	53.60
CONNECTING POINT	1036.95	NORTHERN VALLEY COMMUNICATIONS	11.10
		PITNEY BOWES BANK INC	500.00
SHERIFF		THE REDFIELD PRESS	315.00
A & B BUSINESS SOLUTIONS, INC	67.53		
APPEL OIL COMPANY	2734.47	PLANNING BOARD	
CENTURY LINK	85.28	A & B BUSINESS SOLUTIONS, INC	40.79
CONNECTING POINT	32470.55	NORTHERN VALLEY COMMUNICATIONS	5.55
DIGITAL ALLY	14291.93	PITNEY BOWES BANK INC	1500.00
EDDIE'S NORTHSIDE	125.00	THE REDFIELD PRESS	25.76
REDFIELD FORD	1380.00		
PITNEY BOWES BANK INC	500.00	RD & BRG - ADMIN	
REDFIELD ACE HARDWARE	191.97	APPEL OIL COMPANY	2507.34
REDFIELD CITY	102.00	BRENTFORD CITY	20.00
THE SHOP	121.97	BURDICK BROS. MACHINE & REPAIR	1243.74
TERRY JANDEL	93.75	BUTLER MACHINERY CO.	120.00
VERIZON BUSINESS	384.66	CRAWFORD TRUCKS & EQUIP., INC	64.58
		DAKOTA ELECTRONICS	2487.90
JAIL		AUTO PARTS OF REDFIELD	3.16
BEADLE COUNTY SHERIFF	1680.00	NORTHERN VALLEY COMMUNICATIONS	40.00
COMMUNITY MEMORIAL HOSPITAL	812.21	NORTHWESTERN ENERGY	2275.59
FAULK CO. SHERIFF'S OFFICE	1530.00	PRESSURE WASHER CENTRAL	94.27
NORTHEASTERN DENTAL CENTER	148.81	SBS LUMBER & HARDWARE	54.56
		REDFIELD ACE HARDWARE	522.14
CARE OF POOR		REDFIELD CITY	102.00
NORTHERN VALLEY COMMUNICATIONS	5.55	RUNNINGS	219.93
		SD FEDERAL PROPERTY AGENCY	35088.00
AMBULANCE		SD ASSOC OF COUNTY HWY SUPT	150.00
COMMUNITY MEMORIAL HOSPITAL	15913.50	THE SHOP	3365.44
KNOX COMPANY	4000.00		
		E-911	
MENTALLY HANDICAPPED		JAMES VALLEY TELECOMMUNICATION	209.10
LEWIS & CLARK BHS	225.00		
SD DEPARTMENT OF REVENUE	600.00	EMERGENCY MANAGEMENT	
		APPEL OIL COMPANY	78.45
DEVELOPMENTALLY DISA		REDFIELD FORD	30174.00
SD DEPARTMENT OF REVENUE	60.00	NORTHERN VALLEY COMMUNICATIONS	5.55
MUSEUM		REGISTER OF DEEDS	
SPINK COUNTY HISTORICAL SOCIET	20000.00	THREE IN ONE, INC	6279.00

REPORTS

- January 2025 Report of Payments Received to Reimburse Poor Liens: \$0.00
- Spink County Conservation District 2024 Review
- January 2025 Highway Superintendent Report of Collections Made:
 

Road & Bridge Fund	\$7,918.46
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- Auditor’s Account with the County Treasurer – 1/31/25
 

Checking Accounts	\$4,201,906.23
Savings Accounts	898,579.60
Certificates of Deposits	2,830,000.00
Cash Change Accounts	100.00
Cash & Cash Items	<u>223,258.09</u>
Total	\$ 8,153,843.92

Chairman Johnson declared the meeting adjourned at 12:03 PM until 8:30 AM, Tuesday, March 4, 2025.

Brian Johnson, Chairman  
Spink County Board of Commissioners

ATTEST:  
Theresa Hodges, Auditor  
Spink County, South Dakota

Published at an approximate cost of .....