

**SPINK COUNTY PLANNING AND ZONING BOARD**  
**August 28, 2012 Minutes**

The Spink County Planning and Zoning Board met on August 28, 2012, at 10:00 am. Members present included Craig Johnson, David Albrecht, Jeff Albrecht, Brian Johnson, Gerald Zerbel, Director of Equalization Kim Markley, and Planning and Zoning Administrator Heather Jordan.

Motion by Jeff Albrecht, second by Brian Johnson to approve the agenda. Motion carried

Motion by Brian Johnson, second by Craig Johnson to approve the August 14, 2012 minutes. A copy is available for viewing in the Equalization Office.

Re-zoning:

A rezoning public hearing was held for Linda Hofer to rezone the following location: Lot 1, Ford's Second Addition to Doland of Outlot 2, N ½ of NE ¼ 1-116-61, Doland City from residential to highway commercial. The City of Doland submitted a letter of support for the rezoning. A motion was made by Jeff Albrecht, second by Craig Johnson to approve the rezoning application. All members voted *Aye*. Motion carried.

New Business:

Zoning Fees & 2013 Ordinance Updates

Discussion was held on zoning fees established for variances, special exceptions, and rezoning and the added costs of mailing certified notification letters to adjacent property owners. Markley gave background information on how the current fees were formed by averaging the number of letters sent in prior years plus the average mailing cost. Currently, the fees include the cost of notification letter mailings. The Drainage Board has a set fee plus an additional fee charged to the applicant for certified letters. Zoning Administrator Jordan will check with State's Attorney Fischbach to see if the cost of mailings could be added to the fee schedule similar to the drainage fees or if state law would prohibit it. Fees will remain unchanged until Spink County Ordinance updates occur in January 2013.

Motion was made by Craig Johnson and second by Jeff Albrecht to adjourn as Planning & Zoning Board and reconvene as County Commission at 10:13 am.

Attest

Heather Jordan

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