

# Rental Agreement

## Spink County Fair Board

On \_\_\_\_\_,  
(Date of Rental) (Renter)

\_\_\_\_\_  
(Address) (Phone)

wishes to rent said properties listed below from the Spink County Fair Board in compliance with the rules and regulations set forth by the Spink County Fair Board.

The following fee scale will be charged to all organizations and individuals except the following groups: 4-H, Extension Service, Weed Board, Civil Defense and County Elections. Only these exceptions will be allowed free use of the 4-H building and grounds. These groups are given preference/priority over private or commercial events. The Fair Board reserves the right to alter fees for any group due to extraneous circumstances.

### 4-H Exhibit Building – 38497 174<sup>th</sup> Street, Redfield, SD

Will alcohol be served? – Yes \_\_\_\_\_ or No \_\_\_\_\_

- Building Deposit - \$200/event = \_\_\_\_\_
- Whole Exhibit Building (includes all tables and chairs)
  - \$300/day = \_\_\_\_\_

For just day meetings (in and out same day) (includes all tables and chairs)

- Building Deposit - \$50/event = \_\_\_\_\_
- Kitchen area only
  - \$25 Half Day = \_\_\_\_\_
  - \$50 Whole Day = \_\_\_\_\_
- Arena area only
  - \$50 Half Day = \_\_\_\_\_
  - \$100 Whole Day = \_\_\_\_\_
- Whole building
  - \$60 Half Day = \_\_\_\_\_
  - \$150 Whole Day = \_\_\_\_\_
- WiFi needed – Yes \_\_\_\_\_ or No \_\_\_\_\_

### Rental of Grounds

- Grounds Deposit – Without Livestock - \$100/event = \_\_\_\_\_
- Grounds Deposit – With Livestock - \$250/event = \_\_\_\_\_
- Rental \_\_\_\_\_ days x \$100/day = \_\_\_\_\_

### Storage

- \$250/item from Nov. 1<sup>st</sup> to April 1<sup>st</sup> (such as boat, camper, car) = \_\_\_\_\_  
*Renter must provide proof of insurance for item being stored.*

### Camp Sites – 21 sites

- \$20/night per campsite = \_\_\_\_\_ x \$20/night = \_\_\_\_\_
- \$200/night to rent the entire campground = \_\_\_\_\_ x \$200/night = \_\_\_\_\_
- Long-term camping pay for 6 nights, 7<sup>th</sup> night free = \_\_\_\_\_

Checks payable to Spink County **Total Payments Due** \_\_\_\_\_

Full payment is due at least two weeks in advance of rental. No refunds available unless approved by Fair Board. Deposit is required to get an event on the calendar. Rent is due two weeks before event.

Proof of insurance is required for storage items. Appropriate licensing is required for any board approved events. **Each renter shall provide a certificate of liability insurance coverage in the amount of one million dollars through a homeowner's policy or a special events coverage policy in the amount of one million dollars.**

**All events selling alcohol need to work directly with the city finance officer (472-4550) to comply with city ordinances, county ordinances and state statutes.**

**Any alcohol use must comply with city and county ordinances and state statutes. Selling alcohol is permitted only by authorized licensees.**

Tables, chairs and kitchen equipment will not leave the building or the fairgrounds.

**The business advertisements cannot be covered/blocked in any way for any reason.** Straw and forage are allowed due to rodent issues and fire hazards.

Access keys to the building will be available at 8:00 a.m. prior to the day of the \$300 events. Any earlier it will be \$100 per day.

Anyone wishing to use the 4-H Building/facilities in case of rain will have to deposit payment in advance and if not needed will be returned to sender.

No commercial dances will be allowed in the Exhibit Building.

Users of the fairgrounds are asked to leave the grounds in the condition and arrangement as it was found. **Failure to clean up by any organization or individual can result in failure of the Fair Board to rent to the party responsible in the future. Also the full deposit will not be returned.** If the rental is for an auction all items must be removed following the sale or be charged the penalty fee for not cleaning up.

**Those who schedule and use the 4-H Building will be held responsible for any damage incurred while they are using the building.**

Please use the outdoor lights for evening events-the switches are located on the wall right inside the west door of the building, there are light switches in the breaker box for the north and east outdoor lights. There is a switch (#4) in the middle livestock barn for that outside light.

Please put charcoal briquettes in the tub provided. All manure removal is the responsibility of the renter. Any camping/overnight arrangements must be made through the Extension Office.

Each renter agrees to indemnity and hold harmless Spink County 4-H and Spink County, a political subdivision of the State of South Dakota from any and all liability arising out of the use of the 4-H facility and grounds.

The Fair Board reserves the right to waive policy in individual cases. Any deviation from this contract must be approved by the entire Fair Board.

Policies are subject to change, renter will be expected to abide with the current policies the date of event.

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(Renter)

(Date)

*Mail to: Spink County Extension Service, 210 East 7<sup>th</sup> Avenue, Redfield, SD 57469-1299*