

Applicant Briefing

- The State received a Presidential disaster declaration for public infrastructure damage on May 13, 2011 in 28 counties. FEMA will pay 75% of the eligible repairs for eligible applicants. The Governor has decided to pay for 10% of the eligible damage for eligible applicants and the applicants are responsible for the remaining 15% cost share.
- Eligible damage must have occurred as result of flooding starting on March 11th and continuing due to flooding. The incident period remains open because flooding damage is still occurring in some locations. This incident period will most likely be closing soon.

Eligible Facilities:

- roads
- bridges
- culverts
- sewage treatment plants
- airports
- utilities
- schools
- other public owned buildings

Eligible Applicants:

- **County government**
 - **Municipalities**
 - **Townships**
 - **Private-Non-Profit Organizations that perform an essential government service such as (hospitals, nursing homes, fire departments, libraries, museums, and irrigation districts)**
 - **Schools**
 - **RWS's**
 - **REC's**
 - **Telephone Coops.**
 - Tribal Governments (State will take care of getting forms from them)
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- Townships and Counties need to have 2 identical road maps that identify all the damaged sites in their jurisdiction. One of these maps will be given to FEMA and one the applicant will retain for their records. The damaged sites should be marked with a number to identify each site. Each numbered site needs to also have a narrative of the problem, for example, "100 feet of gravel wash" or "40 foot, 24 inch culvert blown out". The narrative must be in dimensions. The applicant needs to have a copy of their annual gravel contract. The more prepared they are, the sooner they will receive their funding.
 - Contact all potential applicants to ensure you are not leaving someone out. Document this so if they come back to you saying you left them out, you have documentation of whom you talked to and who said they didn't have any damage (No damage certification form could be used). This happens a few times each disaster, so this is important for you to document.

- Applicants must have over \$1,000 of eligible damage. If not, they do not need to complete a RPA and State/Applicant agreement as they are not eligible.

Environmental and historical concerns:

Projects must comply with all environmental laws and regulations. The Endangered Species Act, in particular, the Topeka Shiner in the east part of the state (reference map), states threatened and endangered species (T&E) must not be disturbed during repair work. The U.S Fish and Wildlife Service website identifies T&E species by county. FEMA is required to make a determination of effect for every project and will work with the applicants. The applicants should identify any projects that might affect T&E species and projects in water or that will affect waters as soon as possible and before work begins to work with the FEMA environmental staff. Work in water may also require a 404 Nationwide Permit or an individual permit from the U.S. Army Corps of Engineers (ACE). The applicant is responsible for complying with any permit requirements and contacting the ACE.

Buildings or structures (bridges) over 50 years old may be eligible for the National Register of Historic Places and any work on them must be evaluated before work begins.

Ground disturbing activities outside existing road right-of-ways, including borrow areas, must be identified and an evaluation completed before work begins. The applicant is responsible to comply with all federal, state, and local laws.

- **The RPA and the State/Applicant agreement forms must be faxed in by June 3, 2011. The fax number is 605.773-3580. Upon faxing the documents, originals must be mailed to:**

SD Office of Emergency Management

Attn.: Jack Dokken

118 West Capitol Ave.

Pierre, SD 57501

- **Please note a DUNS # is a new requirement for all applicants to have in order to be an eligible applicant. If an entity applying does not have a DUNS #, they may obtain one for free by contacting Dun and Bradstreet. The phone number is 1-866-705-5711 and then press 6 to talk to a person that will issue you a number after they ask some questions about the entity requesting a DUNS #. This is a new federal requirement and an entity will not be able to receive federal funds without a DUNS number.**